



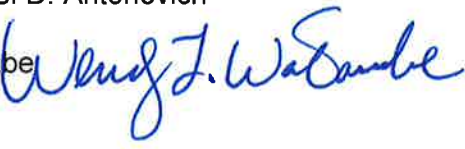
**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

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AUDITOR-CONTROLLER

October 3, 2013

TO: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

FROM: Wendy L. Watanabe 
Auditor-Controller

SUBJECT: **PROPOSITION A CONTRACT – DEPARTMENT OF HEALTH SERVICES ON-SITE DOCUMENT SCANNING SERVICES WITH CABAN RESOURCES, LLC
(Board Agenda Item 39, October 8, 2013)**

Item 39 on your Board's Agenda for October 8, 2013 is a request from the Department of Health Services (DHS) to approve an amendment to a Proposition A contract with Caban Resources, LLC to add on-site document scanning services at High Desert Multi-Service Ambulatory Care Center, and continue to provide on-site document scanning services at Harbor-UCLA Medical Center, LAC+USC Healthcare Network, and Rancho Los Amigos National Rehabilitation Center.

We have reviewed and approved the Proposition A cost analysis prepared by DHS, which indicates that the contract is cost effective. The cost analysis for the amended contract amount required Auditor-Controller review since the contract and amendment amount met the review thresholds established in the County Fiscal Manual. The contract complies with the Living Wage Ordinance, and does not include a cost of living adjustment.

Please call me if you have any questions, or your staff may contact Robert Smythe at (213) 253-0101.

WLW:RS

c: William T Fujioka, Chief Executive Officer
Mitchell H. Katz, M.D., Director, Department of Health Services
Sachi A. Hamai, Executive Officer, Board of Supervisors
Public Information Office
Audit Committee